

Burlington City Arts Board Meeting Minutes
Lorraine B. Good Room, BCA Center
Tuesday, June 21, 2016
3-5 pm

Board members in attendance: Bryan Parmelee, Lisa Lilibridge, John Gonter, Michael Metz, Margaret Coleman, Lori Rowe, Beth Montuori Rowles, Barbara Perry, Rachel Kahn-Fogel, Billi Gosh, Bill Post, Jane Wolforth, Dana vanderHeyden (by phone), Milton Rosa-Ortiz

Board members missing: Lee Bouyea, A.J. LaRosa, Leslie Black Sullivan, Phillip Bosen

Staff: Sara Katz, Doreen Kraft, Lucia Campriello, Alexandria Allen, Melissa Steady, Llu Mulvaney-Stanak

Guest: Jim Lockridge

Call to order 2:08 pm

1. Consent Agenda

- a. Approve Agenda
- b. Approve Minutes of June 21 Meeting
 - i. Bill Post motioned to approve agenda and minutes, Lori Rowe second
 - ii. All in favor.

2. Public Forum

- a. None

3. Vote: slate of officers for FY 17

- a. Beth Montuori Rowles nominated the slate of officers as follows:
 - i. Beth Montuori Rowles – President
 - ii. Lori Rowe – Vice President
 - iii. Michael Metz - Treasurer
 - iv. Lee Bouyea – Secretary
 - v. Billi Gosh – Member-At-Large
- b. Lori Rowe seconded.
- c. All in favor.

4. Vote: status of Board Members

- a. Dana vanderHeyden now on the phone at 2:12 pm
- b. Beth Montuori Rowles called a vote to extend the board service by one year for the following:
 - i. Billi Gosh
 - ii. Rachel Kahn-Fogel
 - iii. Michael Metz
 - iv. Barbara Perry
 - v. Dana vanderHeyden
- c. Billi Gosh seconded.

- d. The board was unanimous as follows: Bryan Parmelee: aye; Lisa Lillibridge: aye; John Gonter: aye; Michael Metz: aye; Margaret Coleman: aye; Lori Rowe: aye; Beth Montuori Rowles: aye; Barbara Perry: aye; Rachel Kahn-Fogel: aye; Billi Gosh: aye; Bill Post: aye; Jane Wolforth: aye; and Dana vanderHeyden (by phone): aye.

5. Committee Update and sign up

- a. The Executive Committee had previously met to discuss the committees that are currently active.
- b. Each board member is asked to participate in at least one committee:
 - i. Cultural Planning Committee.
 - ii. Arts Education Committee.
 - iii. Exhibition and Programs Committee.
 - iv. Futures Committee.
 - v. Development Committee.
 - vi. Communication Committee.
- c. Sara Katz spoke about creating an ad hoc committee that would greatly combine both the efforts of BCA and the UVM Medical to have Art From the Heart become sustainable for the program's future. It will include 2 board members and several community members.
- d. Staff will connect with Board who have signed up for committee work in October.

6. FY 17 Financial update

- a. We are only 2 months into the fiscal year.
- b. Heather Ferrell has accepted the position as Curator and Exhibitions Director at BCA. We have had a vacancy since July 1 that will affect the salaries line item.
- c. BCA is doing well in corporate donation due to the successful partnership with Seven Days for this year's Festival of Fools.

7. Strategic Plan Update

- a. The Staff has been working on the design and function of our new space at 405 Pine Street for the spring of 2017.
- b. Given the addition of the community fund, capital campaign and the move, staff is at capacity and cannot take on any new projects or partnerships in the next year. However, as part of the strategic planning process and to be as equitable as possible with our staff resources, staff will be defining criteria as guidelines for entering into future partnerships.
- c. Milton Rosa-Ortiz arrived at 2:57 pm.
- d. Llu Mulvaney-Stanak arrived at 2:59 pm.

8. 405 Campaign

- a. Doreen Kraft and Lucia Campriello led a discussion on the efforts made at the most recent fundraiser for the BCA 405 Campaign on the evening of September 15.

- b. BCA is at 63% of their way to the goal.
- c. \$150,000 will come from the City of Burlington.
- d. The future of BCA's education programs all existing under one roof will provide greater efficiency for the entire education team.

9. Board Professional Development

- a. A Doodle Poll will go out to board members for a professional development seminar with Christine Graham.
- b. A Doodle Poll will go out to board members for Dropbox training.

10. Other business

- a. Billi Gosh asked about the previous tabled discussion about the Community Arts Fund.
 - i. The BCA Foundation board may take on those fundraising efforts.
 - ii. The board will be meeting in October to discuss this further.
 - iii. The fund remains at \$35,000 in FY 17.
- b. Lori Rowe motioned to adjourn, Bill Post seconded.
- c. Bryan Parmelee: aye; Lisa Lillibridge: aye; John Gonter: aye; Michael Metz: aye; Margaret Coleman: aye; Lori Rowe: aye; Beth Montuori Rowles: aye; Barbara Perry: aye; Rachel Kahn-Fogel: aye; Billi Gosh: aye; Bill Post: aye; Jane Wolforth: aye; and Dana vanderHeyden (by phone): aye; and Milton Rosa-Ortiz: aye.