Burlington City Arts Board Meeting Minutes
Lorraine B. Good Room, BCA Center
September 15, 2015
2:00-5:00pm

Voting board members in attendance: Phillip Bosen, Lee Bouyea, Rachel Kahn-Fogel, John Gonter, Dan Harvey, Michael Metz, Beth Montuori-Rowles, Barbara Perry, Bill Post, Leslie Black Sullivan, Dana vanderHeyden
Board members, Emeritus: Sherrill Musty
Board members missing: Billi Gosh, Sanjay Sharma, Lori Rowe, Pascal Spengemann
Staff: Doreen Kraft, Sara Katz, Alexandria Allen, DJ Hellerman, Melissa Steady
Guests: Jim Lockridge, Rick Norcross

Call to order 2:09pm

1. Approval of Agenda
   a. Moved to approve agenda by Bill Post, seconded by John Gonter.
   b. All in favor.

2. Approval of Minutes for June 16, 2015
   a. Moved to approve minutes with corrected spelling of Dana’s name in the Public Forum section by Dana vanderHeyden, seconded by Bill Post.
   b. All in favor

3. Public Forum
   a. Jim Lockridge read from a statement. He suggested that the board could be stronger if they had constituent representation. He offered to help the board make corrections to become a more true and authentic organization.
   b. Rick Norcross spoke. He thanked BCA and the board for acknowledgement of his achievements and said that the show at BCA has led to a book deal.

4. Vote: slate of officers for FY16
   a. Phillip Bosen nominated the slate of officers as follows:
      i. Beth Montuori Rowles – President
      ii. Lori Rowe – Vice President
      iii. Michael Metz - Treasurer
      iv. Lee Bouyea – Secretary
   b. Slate seconded by Dan Harvey.
   c. All in favor.

5. Vote: on status of Board Members
a. The board voted to create two additional classes of board members in September, 2011: honorary and emeritus. Honorary members retain voting rights and are reinstated every year; emeritus members are recognized for their significant contribution to BCA over many years and do not vote.
b. Phillip Bosen nominated the slate of Board Members into the following classes:
   i. Sherrill Musty – Emeritus
   ii. Dan Harvey – Honorary
   iii. Rachel Kahn-Fogel – Honorary
   iv. Dana vanderHeyden – Honorary
   v. Michael Metz – Honorary
   vi. Barbara Perry – Honorary
c. Seconded by Bill Post.
d. All in favor.
e. Pascal Spengemann has resigned from the board.
f. Sanjay Sharma has resigned from the board.

6. FY16 Financial Update – Sara and Doreen
   a. A discussion and review of this year’s adopted budget and actuals as of August 31 took place.
   b. Warhol Foundation, second year of grant is expected this year.
   c. There are a few staff vacancies that have affected salary lines: the development position has been vacant and Ted Olson left mid-August.
      i. Lucia Campriello, the new Development Director hire, begins September 28th
      ii. One year contract with new firm, Tally Ho Design, for graphic design needs will save some on benefits this year. This is a test year only to see how the outside contract works.

7. Nomination discussion and vote on candidates
   a. The BCA Nominating Committee met with 4 BCA board applicants on September 9th for interviews:
      i. Margaret Coleman
      ii. Lisa Lilibridge
      iii. Bryan Parmelee
      iv. Jane Wolforth
   b. There was a motion to enter executive session to discuss personnel by Dan Harvey, seconded by Michael Metz.
   c. All in favor.
d. The public guests left the meeting.
e. There was a motion to exit executive session by Bill Post, seconded by Dana vanderHeyden.
f. All in favor.
g. The public guests re-entered the meeting.
h. Barbara Perry moved to recommend the following BCA Board candidates to Mayor Miro Weinberger:
   i. Margaret Coleman
   ii. Jane Wolfforth
   iii. Bryan Parmelee
i. Seconded by Michael Metz.
j. All in favor.
k. A letter will be sent to Mayor Miro Weinberger with the recommendations made by the board.

8. Director's Report
   a. Doreen Kraft discussed the repairs to be done at Memorial Auditorium and the relocation of BCA staff who now occupy the second floor of the building.
   b. Outdoor screening of film, *Edward Scissorhands*, is scheduled for October 2nd, on BCA’s new large inflatable screen, at the top of the block of Church Street.
   c. BCA’s 2015 Art Auction is this Saturday September 19th

9. Education and Camp Update and movie
   a. Melissa Steady led a discussion on the achievements made by the Education Department this summer:
      i. BCA offered aftercare for the first time this summer from 3-5pm
      ii. Summer camp now begins at 8am for the morning camp
      iii. Overall: 71 camps in 8 weeks this summer; ages ranging from 3-18 years old; 669 campers overall; 63 more campers than last year
      iv. BCA offered 11 adult summer class as opposed to 4 adult summer class last year
   b. Melissa presented a film created by students from summer camp, titled “Ripples of War.”

10. Of Land and Local presentation
    a. DJ Hellerman presented on this year’s *Of Land and Local* exhibition.
    b. Opening reception of exhibition at the BCA Center is Friday September 25th 5-8pm.
    c. Opening reception of exhibition at Shelburne Farms is Thursday October 1st 5-8pm.

11. Other business
    a. This evening, September 15th, reception for Eileen Whalen, the new President of UVM Medical Center, to introduce her to the board.
    b. Moved to adjourn meeting by Bill Post, seconded Michael Metz.
    c. All in favor.

12. Meeting adjourned at 4:59