

Burlington City Arts Board Meeting Minutes
Lorraine B. Good Room, BCA Center
May 17, 2016
3-5 pm

Board members in attendance: Bill Post, Beth Montuori Rowles, Lisa Lillibridge, Billi Gosh, John Gonter, Milton Rosa-Ortiz, Lee Bouyea, Dan Harvey, Rachel Kahn-Fogel, Lori Rowe, Dana vanderHeyden, Bryan Parmelee, Phillip Bosen, Michael Metz

Board members missing: Margaret Coleman, Barbara Perry, Leslie Black Sullivan, Jane Wolforth, A.J. LaRosa

Staff: Doreen Kraft, Sara, Katz, Alexandria Allen, Lucia Campriello

Guest: Judy Kelly

Call to order 3:07 pm

1. Consent Agenda

- a. Approve Agenda of May 17th and Approve Minutes of March 15th Meeting and May 10th Meeting
 - i. Michael Metz motioned to approve minutes and amend the May 17th agenda to reflect “Approve Minutes of March Meeting”; John Gonter, seconded.
 - ii. All in favor.

2. Public Forum

- a. None.

3. Financial Report

- a. Savings in salaries budget because there are currently two vacant positions: Communications Director, and Curator.
- b. Trending low on art sales; there are no planned projects in this fiscal year. Corresponding reduction in expenses.
- c. \$75,000 left to raise by the end of the fiscal year.
- d. Lorie Rowe spoke about how the board, friends, and family of BCA can get involved with reaching our fundraising goals by the end of the fiscal year.

4. Directors Report

- a. BCA has launched “Friends of the Festival” ticketing for Eddie Izzard. This purchase gives the buyer pre-sale ticket access before they go on sale to the public, as well as VIP status to all Festival of Fools events.
- b. Merchants Bank is our presenting sponsor for Festival of Fools.
- c. Lee Bouyea spoke about his role as the BCA representative for the Discover Jazz Festival and reviewed the upcoming events taking place in Burlington.
- d. Lee Garrison reception is tomorrow night, May 18th, at the Shelburne Farms Coach Barn.

5. Education Committee Report

- a. Michael Metz spoke about the significant growth that the education program has seen in the participation of the clay studio over the past four year with rentals and classes.
- b. Summer Camp – many camp instructors are returning but there is brand new support staff to be trained.
 - i. 10% more enrolled individuals for summer camp than compared to this time last year.

6. Development Committee Report

- a. Great success from the Art Fiesta event held on May 5th: from ticket sales, BCA raised \$10,000 to benefit the Education Scholarship Fund.
- b. BCA will be participating in Vermont’s Day of Giving on Tuesday June 7th. Staff members and board members are encouraged to participate.

7. Executive Session – Ex. Director Evaluation Review

- a. Beth motioned to go into executive session to discuss the evaluation review of the Executive Director, Billi seconded.
- b. All in favor.
- c. Michael Metz motioned exit executive session, Lori Rowe seconded.
- d. All in favor.

8. Vote on reappointment

- a. The board voted to reappoint Doreen Kraft as the Executive Director of BCA. All were in favor.
- b. Bill Post motioned to adjourn meeting, John Gonter seconded.
- c. All in favor.

9. Meeting adjourned at 4:48pm