

Burlington City Arts Board Meeting Minutes
Lorraine B. Good Room, BCA Center
January 19, 2016
3:00-5:00pm

Board members in attendance: Michael Metz, Leslie Black Sullivan, Bill Post, John Gonter, Bryan Parmelee, Beth Montuori-Rowles, Barbara Perry, Margaret Coleman, Rachel Kahn-Fogel, Lisa Lillibridge, Dana vanderHeyden, Lee Bouyea, Billi Gosh

Board members missing: Phillip Bosen, Dan Harvey, Jane Wolforth, Lori Rowe

Staff: Doreen Kraft, Sara Katz, Melissa Steady, Lucia Campriello, Kiersten Williams, Zach Williamson, Eric Ford, DJ Hellerman, Alexandria Allen

Guests: Jim Lockridge, Milton Rosa-Ortiz, AJ LaRosa

Ex-Officio: Mayor Miro Weinberger

Call to order 3:11pm

1. Consent to agenda

- a. Approve agenda.
 - i. Billi Gosh moved to approve agenda, seconded by John Gonter.
 - ii. All in favor.
- b. Approve minutes of November meeting.
 - i. Michael Metz moved to approve minutes, seconded by Rachel Kahn-Fogel.
 - ii. All in favor.

2. Vote on two new board candidates

- a. Milton Rosa-Ortiz and AJ LaRosa were asked to leave the room for voting.
- b. Beth Montuori-Rowles moved to recommend the following BCA Board candidates to Mayor Miro Weinberger:
 - i. AJ LaRosa
 - ii. Milton Rosa-Ortiz
- c. Seconded by Michael Metz.
- d. All in favor.
- e. A letter will be sent to Mayor Miro Weinberger with the recommendations made by the board.

3. Public Forum

- a. Jim Lockridge spoke.
 - i. Invites BCA Board to have a conversation with him and other members of the public.

4. Bylaw update

- a. Board members to receive a draft before next board meeting for voting on March 15th. It may include revisions to committee structure.

5. Emeritus status

- a. Sandy Berbeco had resigned from BCA Board to move on to the BCA Foundation Board.
- b. Additional classes of directors, defined:
 - i. **Honorary Directors** are members of the board who have completed three (3) three-year terms and may be extended for one year terms, with full voting rights, upon the majority vote of the Board of Directors at the Annual meeting.
 - ii. **Emeritus Directors** are members of the board who have completed three (3) three-year terms whom the board would like to honor for their dedication to BCA and for their desire to continue make Burlington City Arts one of the primary organizations they support. They do not retain voting rights.
- c. John Gonter moved to invite Sandy Berbeco to be an Emeritus BCA Board Member, seconded by Leslie Black Sullivan.
- d. All in favor.

6. FY 16 Financial Update

- a. Savings in salaries budget because there was not a Development Director for three months.
- b. Trending low on art sales. UVM Medical Center made up most of those sales each year; this has decreased because there are no currently planned projects in this fiscal year. There is a corresponding reduction in expense of the 60% of sales paid out of artist consignments.
- c. Ahead on revenue as compared to last year at this time; \$120,000 left to raise by the end of the fiscal year.

7. Development Committee update

- a. We will need to raise funds for the move out of Memorial Auditorium and are working on a strategy.
- b. Billi Gosh thanked the board for their year-end contributions made thus far and urged last members to make their contributions soon.
- c. Leadership Challenge of \$100,000 to leverage a contribution from a major donor of a matching amount. The board was asked to make leadership challenge pledges.

8. Education Committee Update

- a. Michael Metz discussed BCA's significant growth over the years for education classes and revenue.
- b. Statistics show an increase in participation both in classes and BCA subsidized community programs.

9. Of Land and Local 2016, Gallery Update

- a. Presentation by DJ Hellerman of upcoming exhibitions.
- b. Three exhibitions opening Friday, January 22nd 2016, 5-8pm at the BCA Center

- c. Guided tour of new exhibitions scheduled for Thursday, February 11th2016, 5:30-6:30pm, for members, board members, and other invited guests.

10. Director's Report

- a. Doreen Kraft spoke more about the timing of the move of staff and programs out of Memorial Auditorium and options for relocating.

11. Possible executive session to discuss contract

- a. The board did not enter executive session.

12. Other business

- a. City emails addresses will be assigned by the IT Department for BCA Board Members. Timing TBA.
- b. Billi Gosh moved to adjourn the meeting, seconded by John Gonter.
- c. All in favor.

13. Meeting adjourned at 5:13pm