

**Burlington City Arts Board Meeting Minutes**  
**4th Floor Gallery, BCA Center**  
**Tuesday, September 19, 2017**  
**2-5 pm**

**Attendance:** Billi Gosh, Rachel Kahn-Fogel, John Gonter, Beth Montuori-Rowles, Lisa Lillibridge, Milton Rosa-Ortiz, Orieta Glozheni, Leslie Black Sullivan, Margaret Coleman, Lee Bouyea, Phillip Bosen, Dana vanderHeyden

**Absent:** Michael Metz, A.J. LaRosa, Lori Rowe, Laura McDonough, Bryan Parmelee, Barbara Perry, Jane Wolforth

**Staff:** Sara Katz, Doreen Kraft, Lucia Campriello, Alex Allen, Melissa Steady, Alissa Faber

**Ex-Officio:** Mayor Miro Weinberger

**Call to order 2:03 pm**

**1. Consent Agenda**

- a. Approve Agenda
  - i. Agenda approved unanimously.
- b. Approve Minutes of June 20 meeting
  - i. Minutes approved unanimously.

**2. Public Forum**

- a. none

**3. Introductions of new board members**

- a. Orieta Glozheni
  - i. She is originally from Albania. She has great experience working with arts and culture organizations in Albania and has experience in fundraising.
- b. Laura McDonough
  - i. Absent.

**4. Vote: slate of officers for FY 16**

- a. Lisa Lillibridge nominated the slate of officers as follows:
  - i. Beth Montuori Rowles – President
  - ii. Lori Rowe – Vice President
  - iii. Michael Metz – Treasurer
  - iv. John Gonter – Secretary
  - v. Billi Gosh – Member at Large
- b. Margaret Coleman seconded.
- c. All in favor.

**5. Vote: on status of Board Members**

- a. Lee Bouyea's board term has expired and he is stepping down from the board.
- b. John Gonter called a vote to extend the board service by one year for the following:
  - i. Beth Montuori Rowles
  - ii. Billi Gosh
  - iii. Rachel Kahn-Fogel
  - iv. Michael Metz
  - v. Barbara Perry
  - vi. Dana vanderHeyden
- c. Leslie Black Sullivan seconded.
- d. All in favor.

**6. Committee Updates**

- a. Development Committee
  - i. BCA Studios Celebration is this evening, 5-7 pm at 405 Pine Street.
  - ii. BCA's fall fundraiser is scheduled for Thursday October 26.
  - iii. Pledge forms have been created and distributed to board members for FY18.

- iv. BCA Revenue: a discussion has begun on the possibility of creating an ad hoc committee to develop creative ideas to increase income for BCA.
- b. Cultural Planning Committee
  - i. This committee will soon be scheduling its first official date to meet: to discuss the creation of a city policy that any future capital projects would have 1% set aside for public art projects.
- c. Education Committee
  - i. All moved into the BCA Studios.
  - ii. All summer adult classes were filled to capacity. 42 summer youth camps filled to capacity, 5 more camps than last year, 2016.
  - iii. Studio member access was launched in July. There are currently 50 paying members a month in clay, and a long waitlist. Studio members have increased for darkroom and print. The launch of the jewelry studio is later this fall. BCA Studios is offering classes this fall along with Friday night drop-in classes for clay and paint, and school break classes.

## **7. Director's Report**

- a. Doreen led a discussion on recent events and projects of BCA and the City:
  - i. City Council has approved the next phase of City Hall Park and the Great Street project to contract complete drawings and permits.
  - ii. Festival of Fools 2017 experienced significant growth in audience, with over 100k people over the three day weekend.
  - iii. BCA is involved in the co-production of this year's First Night event. Zach Williamson, BCA's Event & Production Manager, is working with Muffie Milens, director of First Night, to re-imagine the many activities of this beloved annual event.
  - iv. BCA will be sunsetting the Vermont Metro Gallery to be incorporated in the overall BCA brand. This will take place over the next several months. BCA's commitment to support Vermont artists still remains and will be appropriately curated in the context of the BCA brand.

## **8. Financial Report**

- a. Sara Katz led a discussion on the progress so far of the BCA budget, being only 2 months into the fiscal year. No major changes to note.
- b. The board discussed breaking out budget line items for art sales, "enterprise" sales from smaller art sales, to make tracking sales progress easier.

## **9. Executive Session**

- a. Billi Gosh: "I move to find that premature general public knowledge of this information would clearly place the city at a substantial disadvantage because: The discussion will involve sensitive information concerning personnel discussions. Based on the findings of substantial disadvantage, I move that we enter into executive session to discuss this personnel issue under the provisions of Title 1, Section 313 (1) (A)."
  - i. John Gonter seconded.
  - ii. All in favor
- b. Milton Rosa-Ortiz motioned to exit Executive Session.
  - i. John Gonter seconded
  - ii. All in favor.
- c. Rachel Kahn-Fogel motioned to adjourn meeting.
  - i. Billi Gosh seconded.
  - ii. All in favor.

**Meeting adjourned at 4:39 pm**