

Burlington City Arts Board Meeting Minutes
Lorraine B. Good Room, BCA Center
Tuesday, May 16, 2017
3-5 pm

Board members in attendance: Phillip Bosen, Margaret Coleman, Rachel Kahn-Fogel, Billi Gosh, Lisa Lillibridge, Bryan Parmelee, Beth Montuori Rowles, Lori Rowe, Leslie Black Sullivan, Dana vanderHeyden, Milton Rosa-Ortiz

Board members absent: Lee Bouyea, John Gonter, A.J. LaRosa, Michael Metz, Barbara Perry, Jane Wolforth,

Staff: Doreen Kraft, Sara Katz, Lucia Campriello, Melissa Steady, Alexandria Allen, Andrew Krebbs

Call to order 3:03 pm

1. Consent Agenda
 - a. Approve Agenda
 - i. Agenda was approved unanimously.
 - b. Approve Minutes of March 21, 2017 meeting
 - i. Agenda was approved unanimously.
2. Public Forum
 - a. None
3. Financial Report
 - a. Sara Katz reviewed the YTD (year to date) transactions and our YTD budget.
 - i. BCA to expect savings in salaries (FY17) due to position openings this fiscal year.
 - ii. FY18 Budget to include a reorganization of staff positions. More information to be presented at the last board meeting of the fiscal year next month.
4. Directors Report
 - a. Doreen Kraft lead discussions on the progress of construction at 405 Pine Street; the redevelopment of City Hall Park; and the eviction of artists at Brickworks Studios in the South End and how BCA is helping them with their search for studio space.
5. Education Committee Report
 - a. Melissa Steady led a discussion on the progress of 405 Pine Street and the education team's involvement with packing for the move, which is scheduled for June 6.
 - b. Community Arts Education Council (CAEC) event is scheduled for Wednesday May 17 at the Flynn; an opportunity to celebrate and network with other art educators in Vermont.
6. Nominating Committee Report
 - a. Lori Rowe provided a brief overview of the Nominating Committee's meeting from last week: the committee reviewed board member applications and are currently trying to schedule interviews with applicants for the end of the month.
7. Development Committee Report
 - a. Billi Gosh provided an overview of the Development Committee's meeting from last month: close to 100% giving participation from board members; VT Day of Giving is June 7-8 and the committee is reaching out to board members for their help during this 24 hour fundraising period; and transition planning begins for Lucia Campriello's maternity leave.
8. Executive Session

- a. Entered executive session to discuss the reappointment recommendation of Executive Director of BCA.
9. Vote on reappointment recommendation
 - a. Exited Executive Session.
 - b. All in favor to reappointment Doreen Kraft as Executive Director of BCA.
 - c. The Executive Committee signed and submitted a letter to the mayor, as requested, on Doreen Kraft's recommendation.
10. Other business
 - a. None
11. Adjourn
 - a. Meeting adjourned at 4:40 pm