Attendees

**BCA Board Members:** Billi Gosh, Michael Metz, Laura McDonough, A.J. LaRosa, Orieta Glozheni  
**BCA Staff Members:** Doreen Kraft, Sara Katz, Alex Allen, Deb Caulo

**Agenda**

I. Recap – Board & Friends Celebration  
   a. This year’s event was a long cocktail party with a silent auction and raffle components. The event worked for the Judy Kelly Tribute but the committee wishes to return to the old format, a sit down dinner, next year. It was an enjoyable evening, but maybe a separate cocktail type of event will be occur earlier or later on in the year.

II. Financial update and development plan  
   a. Annual Campaign Follow up/Outreach  
      i. Doreen and Alex are drafting a follow up letter to major donors who have yet to respond to the annual appeal, along with newly identified prospects.  
   b. FY18 Board Pledges  
      i. Alex to provide Billi with new pledge forms. Billi will hand out the forms at the January board meeting.

III. Upcoming development activities and events  
   a. Monthly Coffee Talks (Feb, March, April, May)  
      i. February 20th is the first scheduled Coffee Talk, as a donor engagement event. This month’s talk will be held at the BCA Studios and feature education.  
   b. AFTH Fundraising Event, March  
      i. Development Committee is assisting in the search of a donor to host a small fundraising event, to feature the Art From the Heart program. TBD  
   c. Art Auction  
      i. We discussed a number of possibilities for the venue of the Art Auction this year. TBD.

IV. Business membership discussion  
   a. At this time the business membership discussion is suspended until a new Development Director is in place.