

Burlington City Arts Board Meeting Minutes
Lorraine B. Good Room, BCA Center
Tuesday, January 27, 2017
3-5 pm

Board members in attendance: John Gonter, Milton Rosa-Ortiz, Lori Rowe, Rachel Kahn-Fogel, Phillip Bosen, Margaret Coleman, Leslie Black Sullivan, Bryan Parmelee, Lee Bouyea, Lisa Lillibridge, Dana vanderHeyden, Michael Metz, Barbara Perry, Billi Gosh

Board members missing: Beth Montuori Rowles, A.J. LaRosa, Bill Post, Jane Wolforth

Staff: Doreen Kraft, Sara Katz, Alexandria Allen

Call to order 3:05 pm

1. Consent Agenda

- a. Approve Agenda
 - i. Agenda was approved unanimously.
- b. Approve Minutes of November 15, 2016 meeting
 - i. Minutes were approved unanimously.

2. Public Forum

- a. None

3. 405 update and schedule

- a. Construction began today, January 17, 2017. It is scheduled to be completed by mid-May 2017 and ready for summer camps beginning third week of June. Board Members expressed interest in having an open house event in June.

4. FY 17 Financial update

- a. Sara Katz reviewed the YTD (year to date) transactions and our YTD budget.
 - i. Art sales are down because BCA is not currently involved in major projects with the UVM Medical Center, a client since 2003; fees for services will be coming in under budget; membership donations are low but the board members and staff wish to explore new advertisement possibilities to increase that number.

5. Development Committee update

- a. Billi Gosh discussed the Development Committee latest meeting on January 9: reviewed outstanding board pledges and the collection status of board member participation in annual giving; and the annual art auction is on February 4 and board members are invited to attend the event.

6. Nomination discussion

- a. Lori Rowe led a discussion on the Executive Committee absorbing the responsibilities of the Nomination Committee. All nominations and interviews will remain open to the board. BCA has received a few applications and will be conducting interviews in April.

7. Committee assignments

- a. Doreen Kraft and Lori Rowe discussed the BCA Foundation absorbing the responsibilities of the Futures and Facilities Committee to become the Feasibility of 405 Committee.

8. BCA Foundation Board member recruitment update

- a. Michael Metz discussed that Deb Caulo has joined the BCA Foundation Board and that the foundation is still looking to add members.

9. Director's Report

- a. Doreen Kraft led a discussion on the capital campaign and the move from Memorial Auditorium to 405 Pine Street and how that has been the focus for BCA.

10. Other business

- a. BCA will be conducting second interviews for senior designer position this week.
- b. New exhibitions opening this Friday, January 20.

11. Meeting adjourned at 4:48 pm