

**Burlington City Arts Board Meeting Minutes**  
**Lorraine B. Good Room, BCA Center**  
**Tuesday, June 21, 2016**  
**3-5 pm**

**Board members in attendance:** Lee Bouyea, Milton Rosa-Ortiz, Michael Metz, Bryan Parmelee, Rachel Kahn-Fogel, Lori Rowe, Leslie Black Sullivan, Billi Gosh (phone), Dan Harvey, A.J. LaRosa, Barbara Perry, Dana vanderHeyden,

**Board members missing:** Phillip Bosen, Margaret Coleman, John Gonter, Lisa Lillibridge, Beth Montuori Rowles, Bill Post, Jane Wolforth,

**Staff:** Doreen Kraft, Sara Katz, Lucia Campriello, Alexandria Allen, Rebecca Schwarz

**Guest:** Llu Mulvaney-Stanek

**Call to order 3:07 pm**

**1. Consent Agenda**

- a. Approve Agenda
  - i. Barbara Perry motioned to approve minutes, Dana vanderHeyden seconded.
  - ii. All in favor.
- b. Approve Minutes of May 17th meeting
  - i. Michael Metz motioned to approve minutes, Rachel Kahn-Fogel seconded.
  - ii. All in favor.

**2. Public Forum**

- a. Llu Mulvaney-Stanek was introduced to the board. Llu is the newest staff member to BCA, to begin on June 27 as the Communications Director. Llu was formerly with VCAM.

**3. FY 16 Financial Report**

- a. Ending the year under budget in salaries because of two vacant positions: Communications Director, and Curator.
- b. BCA reached their \$100,000 Leadership Challenge. BCA received a matching gift of \$100,000.
- c. The board and staff are continuing to make efforts to raise funds for the Community Arts Fund. Over 60 grant applications were received in the pilot round.

**4. FY 17 Budget Presentation**

- a. FY 17 is set up to be a very similar budget to FY16. It assumes similar program activity as long as the construction for the Education studios is not delayed.
  - i. Four activity areas drive the budget: The BCA Center; Education; Festivals and Events; and Administration.
  - ii. Community Fund is in a separate City budget.
- b. City Council to vote on budget on Monday June 27.

- c. Dan Harvey motioned to approve FY 17 budget, Michael Metz seconded.
- d. All in favor.

## **5. Directors Report**

- a. In its 33<sup>rd</sup> year, Burlington Discover Jazz Festival was a success, with over 100 free events over the course of 10 days, June 3-12.
- b. BCA will have its first underwriter for Festival of Fools: Merchants Bank. This year will have more music, new partners and sponsors, and new venues, such as Red Square.
- c. Lori Rowe moved to enter executive session under the provisions of Title 1, Section 313 (1) (A) based on finding that premature general public knowledge of real estate information would place the city at a substantial disadvantage because: The discussion will involve sensitive information concerning real estate discussions,
- d. Barbara Perry seconded.
- e. All in favor.
- f. Michael Metz motioned to exit executive session, Leslie Black Sullivan seconded
- g. All in favor.
- h. The board voted to exit executive session.

## **6. Strategic Plan**

- a. A draft Strategic Plan was distributed. The board will be given time to review the plan in detail and it is to be discussed in the first board meeting of the new fiscal year in September.
- b. A discussion took place about BCA's short term goals that will be the focus of the efforts to be made over the next 3 years: goals that prioritize continuing basic existing services, advancing existing projects, and setting the stage for long term projects.
- c. A discussion took place on the board's involvement in helping raise \$15,000 towards the Community Arts Fund for FY17. The vote is tabled until the first board meeting of the new fiscal year in September.

## **7. Committee Discussion**

- a. A discussion took place on the proposed BCA Board Committees: Communications; Development; Executive; Futures and Facilities; Cultural Planning; Exhibitions and Programming; and Arts Education.

## **8. Other Business**

- a. The staff is still in the process of hiring a new Curator. Interviews are scheduled over the next few weeks.
- b. This is Dan Harvey's last board meeting. He was presented with an original work of art from his favorite program, Art From the Heart. Dan has been on the board of BCA since 2002.

**Meeting adjourned at 5:10pm**