



**Arts Education Committee Meeting**  
**Tuesday, January 19 from 2-3pm**  
**BCA Center, 3<sup>rd</sup> floor**

**Agenda:**

- Education Updates

**Board Members Present:** Michael Metz, Rachel Kahn-Fogel, Bryan Parmelee, Dana vanderHeyden & Michael Watson

**BCA Staff Present:** Melissa Steady (Education Director) and Kiersten Williams (Community Programs Coordinator)

**Notes:**

- \$21,000 collected so far for Winter/Spring 2016 (half of projections already)
- Education team will continue to meet once a week
- Teacher pay improvement was discussed; board members support the changes, and want to make sure increase in pay is reflected with increase of performance. Is there any way to expand instructor responsibilities? Melissa discussed annual reviews and keeping formal records on instructors' performance. We already expect better than average performance from our instructors. Our goal is to continue having annual reviews and reward good performance with annual raises – depending on our budget.
- Melissa discussed how even though our budget is hitting its goals so far this year, our programs are still subsidized and we rely on income from other places in the BCA budget, grants, donations, memberships and help from the city. We provide over \$35,000 per year in class scholarships, plus provide programs to community groups at a discounted price. We don't "pay" for ourselves.
- About 11,000 people participate in our programs yearly
- Melissa updated the committee members on the Education Facilities changes and timeline.
  - Phase 1: Winter-Spring '16-With strong support from the city, the BCA team is working to confirm a new, accessible, and affordable downtown location that will adequately house the studio spaces and equipment that we currently have.
  - Phase 2: Summer-Fall '16-The BCA team will move existing studio materials, equipment and staff to a new location and will create new and revised structures and systems to begin offering classes, camps and studio rental.
  - Phase 3: TBD-The BCA team will expand and build-out BCA's education programs and rental space. Michael Metz commented that it's imperative that we find a space for little to no rent. Also, no new staff are planned for Phase 1.
- Michael Metz asked what the biggest impediment to expanding is for the Education team. Melissa and Kiersten responded that it's having the spaces separated and the amount of programming going on at once. It was agreed that the Clay Studio could continue to expand with its growing audience, this might be harder at other studios.
- Michael Metz updated the committee on Generator's timeline for leaving Memorial Auditorium.
- The next Education Committee meeting is scheduled for Tuesday, March 15, 2016 from 2-3pm at the BCA Center, 3<sup>rd</sup> floor.