

Burlington City Arts Board Meeting Minutes
Lorraine B. Good Room, BCA Center
March 15, 2016
3:00-5:00pm

Board members in attendance: Lori Rowe, Lisa Lillibridge, Rachel Kahn-Fogel, John Gonter, Beth Montuori Rowles, Jane Wolforth, Bryan Parmalee, Bill Post, Leslie Black Sullivan, Milton Rosa-Ortiz, Dan Harvey, Phillip Bosen, Michael Metz, Billi Gosh, AJ LaRosa, Barbara Perry, Margaret Coleman,

Board members missing: Lee Bouyea, Dana vanderHeyden

Staff: Sara Katz, Doreen Kraft, Alexandria Allen, Rebecca Schwarz, DJ Hellerman, Melissa Steady, Mary Zompetti, Chris Vaughn, Kiersten Williams, Kerri Macon, Eric Ford, Meara McGinniss

Ex-Officio: Mayor Miro Weinberger

Guests: Jennifer Kaulius

Call to order 3:03 pm

1. Consent agenda
 - a. Approve agenda
 - i. Dan Harvey moved to approve agenda with the addition of Mayor Miro Weinberger to address the board, seconded by Lori Rowe
 - ii. All in favor.
 - b. Approve minutes of January meeting
 - i. Michael Metz moved to approve minutes, seconded by Billi Gosh.
 - ii. All in favor.
2. Public forum
 - a. None.
3. Nominating update
 - a. Lori Rowe updated the board on behalf of the Nominating Committee about their interviewing process.
 - b. They are proposing a consistent interview schedule going forward, possibly twice a year, to review applications.
 - c. It was discussed the need to make it clear on the BCA website how many board seats are available.
4. Mayor Miro Weinberger addressed the board
 - a. The Mayor congratulated BCA's successful launch of the city's Community Arts Fund.
 - b. The Mayor spoke about the timing of the move of staff and programs out of Memorial Auditorium.
 - c. The Mayor emphasized the administration's support of BCA and areas his administration sees strengthening in the cultural community in partnership with BCA, including developing public art policies and art space affordability.
5. Art from the heart program update
 - a. Rebecca Schwarz gave a presentation of the history of Art from the Heart and how art has greatly contributed to the wellbeing of youth and adult patients at UVM Medical Center.

6. Director's report
 - a. Doreen Kraft discussed BCA's strategic summary for 2016 and the impact of relocating the studio programs. BCA runs 15 ongoing programs not including recently added initiatives in cultural planning. We hope to plan a retreat in the next 3 months that would allow the board to delve into some of our challenges. A doodle will go out for possible dates.
 - b. Doreen addressed the loss of BCA's Curator, DJ Hellerman; and Communications Director, Eric Ford. DJ Hellerman has been with BCA since 2012, and Eric Ford has been with BCA since 2006.
 - c. Doreen began an update on real estate options for BCA's studio programs.
7. Executive Session
 - a. Beth Montuori Rowles: I move to find that premature general public knowledge of this real estate information would clearly place the city at a substantial disadvantage because: The discussion will involve sensitive information concerning real estate discussions, Based on the findings of substantial disadvantage, I move that we enter into executive session to discuss this personnel issue under the provisions of Title 1, Section 313 (1) (A).
 - b. Seconded by Michael Metz.
 - c. All in favor.
 - d. Barbara Perry moved to exit executive session, seconded by Michael Metz
 - e. All in favor.
8. Financial report
 - a. Next year's budget (FY 17) will be very similar to this year's approved budget (FY 16)
 - b. This year's budget shows savings in staff salaries.
 - c. There is \$100,000 left to raise to meet budget but BCA has identified strategies to make up this difference. A fundraiser is scheduled for May 5th.
 - d. As of today (March 15, 2016), BCA has received donations from 449 unique members and individual donors since this time last year, and has a total of 681 active members and donors.
9. Strategic plan update and discussion
 - a. Discussed in Director's report.
10. Updated committee discussion and participation
 - a. Out of time. Table discussion for next BCA Board Meeting.
11. Lori Rowed moved to adjourn meeting
 - a. Seconded by Billi Gosh.
 - b. All in favor.
12. Meeting Adjourned 5:15 pm